COMPLETION OF THE RESEARCH PROPOSAL FOR THE
MASTER OF PUBLIC HEALTH

Notes to assist students in the preparation of the research proposal

Students should note the following when preparing the research proposal.

1. Field of Study
This should be general and preferably in line with the fields listed by DEETYA (e.g., Biotechnology, Engineering). You should also include the Discipline Group Code. You may refer to these Codes on the web. (http://www.adelaide.edu.au/GSSO/post/codepage.html)

Please indicate if there has been a change in the field of study originally stated in the enrolment form. If YES, please indicate whether the change is minor (a refinement) or major. A major change will require approval by the Faculty Higher Degrees Committee.

2. Thesis Title
The proposed title is the working title, the final version of which will eventually appear in the Academic Transcript and should not exceed 160 characters and spaces (the current Student Information Systems (SIS) is unable to accommodate more than 160).

3. The Research Proposal
Please attach a copy of your research. It should be a detailed description of the area and scope of research to be undertaken and the methodology to be employed. In working out the proposal, the following points should be noted.

3.1 Availability of Data/Materials and Financial Support
- Are adequate funds available to provide materials and (required) travel to complete your research?
- Can your proposed research be undertaken here in Adelaide, given the available resources?
- If not, where will you have to go in order to complete the research? For how long?
- Will it be financially possible for you to work outside Adelaide?
- Is formal permission required to access restricted/confidential materials/data?
- Can these materials/data be used in any form in the thesis and published?
- Is there an expectation that an embargo on the thesis may be required when the thesis has been examined?

3.2 Examiners
Is it going to be possible to find suitable examiners for the thesis which eventuates from the research proposed? (This is an especially important consideration in the case of an interdisciplinary research, the results of which may be received unsympathetically by an examiner grounded in only one of the disciplines dealt with by the thesis.)

4. Description of Work / Method of Research
How do you intend to go about the research proposed?

5. Ethics and Safety Clearance
Section E relates to the University’s ethics and safety clearance policies. It is the responsibility of the Supervisor to obtain relevant ethics clearance (if this is required) from the appropriate University Ethics Committee and any other relevant bodies outside the University.

6. Intellectual Property
Section F relates to the University’s policy on intellectual property. Please refer to the attached Attachments D and E of the Code of Practice For Maintaining and Monitoring Academic Quality and Standards in Higher Degrees for further details. A "YES" to Question 1 will also require the completion of Questions 2 and 3. If the answer to Question 1 is "NO", do not complete Questions 2 and 3.

7. Signatures
Your supervisor is to sign this form. If a supervisor is also head of department, then the postgraduate coordinator should sign. Similarly, if a supervisor is also the postgraduate coordinator, then the head of department should sign. In the rare instance where the supervisor, postgraduate coordinator and head of department are one and the same person, then the deputy head of department should also sign the form.

9 Further information
Additional information about the Structured Program is available on the World Wide Web at


A copy of this form may also be downloaded from the this site.

David Lamb
Manager, Administrative Services Branch
A. PERSONAL AND CANDIDATURE DETAILS

Name of Student:  

Degree:  

Candidature Commencement Date:  

Department/Faculty:  

Supervisor(s):  
1.  
2.  
3.  
4.  

B. THE RESEARCH PROPOSAL

Proposed Field of Study:  

Discipline Group:  

Proposed Title of Thesis (Not to exceed 160 characters and spaces.):  

I enclose a copy of my research proposal which has been approved by the Board of Studies.

C. FINANCIAL IMPLICATIONS

It is possible that in addition to the basic infrastructure support for your research, your project may involve field work or research outside the University (local / interstate, or overseas). You may require special facilities such as interlibrary loans, or access to specific materials / facilities / data.

1. With this in mind, what are the estimated costs of your research?  
2. To what extent, if any, will your department contribute to these costs?  

NOTE: It is your responsibility to arrange for funding for the research, or to bear any costs not covered by funding from your department.

D. ACCESS TO RESTRICTED DATA AND/OR MATERIALS

1. Does this research require access to restricted materials/information?
   YES ☐ NO ☐  
   (If “YES”, please answer questions 2 to 4 as well.)

2. Has official permission been granted for the use of these materials/information?
   YES ☐ NO ☐

3. Does the use of these materials/information restrict the publication of your thesis?
   YES ☐ NO ☐
4. Is there an expectation of an embargo being placed on your thesis when it has been examined?

YES □
NO □

E. ETHICS AND SAFETY CLEARANCE

1. Does the proposed research involve use of animals or human subjects, recombinant DNA or use of teratogens?

YES □
NO □

If “YES”, you must attach a copy of the clearance certificate or document and indicate which of the following clearances have been approved:

- Animal Ethics Committee □
- Human Ethics Committee □
- Biohazards Committee □
- Biosafety Committee □

If clearance has not been obtained, please enclose a statement giving the reasons why this is so and an indication of when the clearance will be obtained.

You should note that your candidature will not be confirmed until the required clearances are provided.

Please note:

Candidates whose research involves the use of animals (refer Animal Ethics Committee policy document) or human subjects (refer Human Ethics Committee policy document) need to obtain approval from the respective University of Adelaide ethics committee. It is also necessary for candidates who conduct research at any other institution to obtain ethical clearance from both institutions. A candidate may not engage in research involving animals or human subjects including research in hospitals unless the project has been approved in advance by the relevant University ethics committee.

F. INTELLECTUAL PROPERTY ISSUES

(To be completed by the student, supervisor(s), and head of department or course coordinator.)

1. Is this project likely to generate intellectual property which has the potential for commercial development and in which the University itself or an outside funding body may have an interest?

YES □
NO □

2. Have attempts been made by the supervisor(s) to obtain external funding and/or are funds available for the establishment of a scholarship or supplementary scholarship to compensate the student for signing the Student Project Participation Agreement?

YES □
NO □

3. Is the student in an employment relationship with an outside organisation?

YES □
NO □

3.1 If “YES”, have the intellectual property implications of this relationship been appropriately dealt with?

YES □
NO □
4. Please indicate below if the student, supervisor, and/or department have signed a commercial and/or confidentiality agreement or contract with any organisation or funding body relating to this research project.

YES ☐ NO ☐

If “YES”, please enclose a copy of the agreement/contract with this form.

Comment:

G. CERTIFICATION/APPROVAL

1. Student:
I enclose a copy of my research proposal.

________________________________________
Student’s Signature

________________________________________
Date

2. Head of Department or Course Co-ordinator

The student’s research proposal has been accepted by the Board of Studies and a copy is enclosed.

________________________________________
*Head of Department/
*Course Co-ordinator

________________________________________
Date

(* Delete as appropriate)