Welcome and Congratulations on being offered a place at the Adelaide University. An offer letter from SATAC has been sent to you.

Contained in this package are:
- an Enrolment Guide with Faculty & School specific enrolment instructions
- an enrolment form with some of your details printed on it
- a 'Student Guide and Timetable' booklet
- a 'HECS, Your Questions Answered 2001' booklet
- a HECS form
- an Orientation Week and Preliminary Classes booklet
- a Fresher's Day leaflet
- DETYA Survey on Parental Background of Students Commencing Higher Education 2001

Please lodge this form with your enrolment form at your faculty/school or at the Student Centre.

This booklet provides enrolment instructions for each of the University’s Faculties/Schools.

Faculty of Agricultural and Natural Resource Sciences page 8
School of Architecture, Landscape Architecture and Urban Design page 9
School of Commerce page 10
Dental School page 10
School of Economics page 11
The Elder Conservatorium - School of Performing Arts page 12
School of Engineering page 14
Faculty of Humanities & Social Sciences page 15
Law School page 16
School of Mathematical Computer Sciences page 16
Medical School page 18
Faculty of Science page 19

Enrolment Dates: 29, 30 & 31 January
13 February (Late and February SATAC offers)

You should also familiarise yourself with pages 8 to 10 of the Student Guide and Timetable, which is included in this package. The Student Guide and Timetable contains information on pre-enrolment talks, fee information and a map of the campus.

Please read the following information carefully. If you have any further questions about the process for Enrolments please contact the Student Centre, Level 4, Wills Building, ph: (08) 8303 5208 or 1800 061 459 for country or interstate callers, alternatively you can contact your faculty/school office. Enrolment information may also be accessed via the web at: http://www.adelaide.edu.au/studentadmin/enrolment.htm

All information correct as at December 2000
Please read the following important information carefully as it will assist you through the enrolment process.

**WHAT YOU MUST BRING WITH YOU**
- Your SATAC letter of offer
- Your Enrolment Form (included in this package)
- Your HECS form (refer page 7)
- Your Tax File Number (if you do not have a TFN please apply to the ATO now)
- Your year 12 certificate (if applicable)
- This ‘Enrolment Guide with Faculty and School Specific Enrolment Instructions’ booklet
- Your ‘Student Guide and Timetable’ booklet
- A pen for completing forms and the completed DETYA survey

**WHEN & WHERE TO GO**
Read the enrolment instructions for your program by referring to the relevant faculty/school information page in this booklet.

**WAITING FOR A HIGHER PREFERENCE FROM SATAC?**
If you are waiting for the February round SATAC offers please follow the enrolment process for the offer you first received. If you receive a second offer from SATAC and wish to accept it you may need to consult your Faculty/School office if you are required to withdraw from your current 2001 enrolment before proceeding with the preferred program.

**DEFERRING YOUR PROGRAM OFFER**
If you wish to defer your program offer, you must notify SATAC within 10 days from receipt of your offer.

**PROXY ENROLMENTS**
If you are unable to enrol in person, you can authorise someone, in writing, to enrol for you, by providing a signed and dated statement similar to the one below.

'I AUTHORISE _________ TO COMPLETE AND SIGN MY ENROLMENT FORM, THE DECLARATION AND MY HECS PAYMENT OPTION FORM (where applicable). I WISH TO ENROL IN THE FOLLOWING COURSES............'

Without this authority your proxy will not be allowed to enrol for you. Your proxy must lodge this authorisation with the enrolment form and present photo identification of themselves and the list of courses that you have chosen, to the relevant faculty/school enrolment officer.

Your authorised proxy will need to complete your enrolment and will need to sign the declaration on your behalf.

**DECLARATION**
All students must sign the declaration on the enrolment form. Your enrolment cannot be finalised until you or your authorised proxy signs the declaration on the enrolment form.

**COMPLETING YOUR ENROLMENT FORM**
Please ensure all pre-printed details are correct. If the details are not correct or are incomplete amend or add the information in the non-shaded areas. Name details cannot be changed on the enrolment form. You must complete a ‘Change of Personal Details’ form (available from the Student Centre or faculty/school office) and provide evidence to support the change.

**STUDENT MAIL BOXES**
The University provides an internal mail system for each student in a department of their choice. The faculty/school office may suggest a suitable pigeonhole for you. You should check your internal mail box several times a week.

**STUDENT E-MAIL**
As soon as your enrolment at Adelaide University is confirmed, an e-mail account is automatically set up, free of charge, in a standard format of firstname.familyname@student.adelaide.edu.au. Your e-mail address will be used by staff within the University to contact you and provide important information, so you must make sure that you check your e-mail account regularly.

In order to access your e-mail account, go to Adelaide University’s web site, located at http://www.adelaide.edu.au/ITD/student_services/email/

**CROSS-INSTITUTIONAL ENROLMENTS**
If you wish to undertake cross-institutional studies as part of your 2001 program, you should complete an Application for Cross-Institutional Study form and obtain the necessary faculty/school approval. Once the approval has been granted, you are required to enrol at the host university to complete the enrolment. You should contact the host university about your enrolment arrangements.

**STUDENTS WITH DISABILITIES**
Students with disabilities requiring assistance during enrolment should contact the Disability Liaison Officer (ph: 8303 5962).

**STUDENT WELFARE AND FINANCIAL ADVICE**

Questions about Austudy, Abstudy, Youth Allowance, Student Services fee and student loans should be referred to the Education and Welfare Officers ph. (08) 8303 3543 or (08) 8303 5915 at the Lady Symon Building of the Union.

**LODGING YOUR ENROLMENT FORM**

When your enrolment form is authorised it will be retained by the faculty/school officer. You will be given an authorised ‘Authority to Collect a University Card’ form in return. This form must be presented to the Card Centre to collect a University Card. Refer to the step-by-step guide on page 4.

**UNIVERSITY CARD**

All Adelaide University students are issued with a University Card. Commencing students will be photographed and issued with this card at the temporary location of the Card Centre, Level 5, Union Building after completing their enrolment. You must present your ‘Authority to Collect a University Card’ form, which will be issued to you when you lodge your enrolment form with your faculty/school. Any queries regarding the University Card should be referred to the Card Centre (ph: 8303 3363).

If you are enrolling into two programs ensure that your ‘Authority to Collect a University Card’ form is completed for both programs.

**ONCE ENROLLED YOU WILL BE SENT:**

- An Enrolment Confirmation Notice which confirms your enrolment by listing the courses you have selected for 2001 and confirming receipt of your enrolment. Please check this carefully.
- An invoice for fees and charges due.

**STUDENT PIN**

Your Student Personal Identification Number (PIN), is a four digit number located on the front top right-hand side of the ‘Enrolment Confirmation Notice’. Your PIN is confidential and must not be disclosed to anyone else.

Your PIN can be used to access various University services including your student e-mail account, the SOLAR system, your exam results by telephone and to log on to terminals located in various university computer pools.

**FEES AND CHARGES**

Your Student Services fee is calculated based on your enrolment load. This fee must be paid by the due date stipulated on your fee/tax invoice. Failure to do so will result in a late penalty being applied.

2001 Student Services Fees are as follows:

- Entrance Fee for new students $40 + $4 GST
- Full-time study (> 75%) $270 + $27 GST
- Three-quarter time (>50-75%) $202.50 + $20.25 GST
- Half-time study (>25-50%) $135 + $13.50 GST
- Quarter-time study (25% or less) $67.50 + $6.75 GST
- External study $67.50 + $6.75 GST

(subject to change)

An enrolment invoice will be sent to each local student as follows:

- *20th February for semester based courses (HECS, Tuition & Student Services fees) (excludes summer semester).

Payment due by 16 March 2001.

**Higher Education Contribution Scheme (HECS)**

Every new student in a HECS place must complete a HECS Payment Option Form. You will need to complete a HECS form as part of the enrolment process (refer page 7). Please read the booklet, “HECS, Your Questions Answered 2001”, which is contained in this package, as it explains all about the scheme and shows you how to work out your HECS liability.

If you choose to pay your HECS fees either completely or partially up-front, the semester 1 is due to be paid by 16 March, 2001. Please refer to ‘HECS Your Questions Answered’ for further details regarding changes to HECS.

**Tax File Numbers(TFN)**

It is a government requirement that all students who choose the “deferred” or “partial” payment option must supply a Tax File Number, or proof of application for a TFN to the University at the Student Centre (please note a proof of application will only be issued from the ATO 10 days before the census date ie; 31 March). Failure to do so by 16 March, 2001 will result in your enrolment being cancelled.

**Local Undergraduate Tuition Fee Paying Students:** Students enrolled in fee paying places will be required to pay their deposit prior to their enrolment being processed. The balance of semester 1 fees are due to be paid by 16 March, 2001. If applying for a HECS place, please apply for late enrolment. Please note that the Student Services Fee is incorporated in the Tuition fee amount.
Local Postgraduate Tuition Fee Paying Students: Tuition fees are due to be paid by **16 March, 2001** for semester 1 and **14th February, 2001** for trimester 1.

International Full Fee Paying Private Students: You have paid the equivalent of 12 points of study to date. You will be invoiced in July for semester 2 and any differences between your actual load and invoiced load will be reconciled at this time. If you require your invoice to be sent to a different address to your Adelaide semester address please ensure you have provided a billing address on your enrolment form.

Instalment payments: The University will now accept instalment payments for tuition fees only. Please refer to the fee/tax invoice for details.

**Payment of fees**

Most fees can be paid conveniently through BPAY (arrangements for which should be made with your local bank) or directly to BankSA. Please refer to your invoice for more details at time of payment. If you have any queries about your invoice, please contact the Student Centre on (08) 6303 5208 or 1800 061 459 for country or interstate callers.

**CALENDAR**

Adelaide University Handbook of Academic Programs Part I: Undergraduate Programs: Can be purchased from Unibooks, level 2 Union House, North Terrace Campus, or from the Enquiries Offices at the Roseworthy, Thebarton and Waite Campuses.

Adelaide University Handbook of Academic Programs Part II: Postgraduate Programs: Can be purchased from Unibooks, level 2 Union House, North Terrace Campus, or from the Enquiries Offices at the Roseworthy, Thebarton and Waite Campuses.

**TIMETABLE**

Please refer to the ‘Student Guide and Timetable’ booklet for details (included in this package). It may also be viewed on the web at: http://www.adelaide.edu.au/Calendar/volume4/calvol4index.html

**PRE-ENROLMENT TALKS & PRELIMINARY CLASSES**

Pre-enrolment Talks are provided by some faculties/schools. Please refer to the relevant faculty/school section in this booklet and the Student Guide & Timetable booklet, pages 8 - 10.

The aim of Preliminary Classes is to help you make the most of the courses in which you enrol. An 'Orientation Week Preliminary Classes' booklet is included in this package. Copies can be obtained from the Student Centre or via the web at: http://www.adelaide.edu.au/studentadmin/enrolment.htm.

**AMENDING YOUR ENROLMENT AFTER THE ENROLMENT PERIOD (29-31 JANUARY AS SPECIFIED)**

Authorised Amendment to Enrolment forms will be accepted at the faculty/school office or the Student Centre. Complete program withdrawals or changes to summer semester enrolments will be accepted at any time and MUST be lodged immediately.

If you wish to withdraw completely from your program (January SATAC offer round) after receiving and accepting an offer in the February offer round, you must do so immediately prior to the late enrolment day, **Tuesday 13 February**.

You may amend your enrolment, if necessary, during the academic year. The **Student Guide** explains what to do and the critical dates to which you must pay close attention to. If you wish to change from one course to another, or add an additional course (s), you must do so on an ‘Amendment to Enrolment’ form available from the Student Centre or faculty/school office. If you wish only to withdraw from a course(s), you may do so on-line, in accordance with faculty/school restrictions within the ‘Student On-line Access Resource’ SOLAR. The SOLAR system is accessible from the START menu on many University computers, including those located in the Student Centre.

**LATE ENROLMENTS**

If you do not enrol in the period indicated by your faculty/school, you may incur a **$75 late fee** which must be paid at the Student Centre before you can lodge your enrolment form.

**STUDENT DIARY**

A Student Association table will be set up at the foyer of Level 5, Union Building, during the enrolment period or after the enrolment period it can be obtained from the Student Association Office, Ground Floor, George Murray Building or Union Administration Office, 1st floor, Lady Symon Bldg and Student Union offices at both Waite and Roseworthy campuses.
Below are easy to follow steps for you to use as a quick guide to enrolment

Step 1
- Note any pre-enrolment talks for your program.
- Read the enrolment instructions relevant to your faculty/school.
- Note the enrolment dates and times for your program.

Step 2
Enrolment form
- Check your details on the front of the form. If necessary make corrections in the non shaded areas.
- Where applicable complete sections 1-5.
- Sign and date the declaration.

Step 3
- Arrive on enrolment day, as instructed by your faculty/school, with the items specified on page 2 of this booklet.

Step 4
Once you have seen a Course Adviser (if applicable) and faculty/school officer check that:
- your study programme on the enrolment form is complete
- your study programme is approved by a Course Adviser (if applicable)
- your HECS form is completed and signed (incl. Tax File Number if applicable)
- you have signed and dated the enrolment form
- your enrolment form is authorised by a faculty/school officer in order to complete your enrolment.
- If enrolling by proxy, ensure that the written authorisation is stapled to the enrolment form.
- Obtain an ‘Authority to collect a University Card’ form from the authorising faculty/school officer.

Step 5
- Proceed to the Card Centre, Level 5, Union Bldg., where your photo will be taken (if applicable).
- Proceed to the SAUA area and you will be given a Student Diary.

You will receive an Enrolment Confirmation Notice and an invoice for payment of fees and charges by mail at your semester address.

HOW TO COMPLETE YOUR ENROLMENT FORM

Please read these instructions carefully.

Front of the enrolment form
1. Ensure that all details printed in the shaded areas are correct. Corrections can be made in the non-shaded areas. Details without a non-shaded area (eg; name changes) can be corrected at the Student Centre via a ‘Change of Personal Details’ proforma.

2. Sign the Declaration.

Back of the enrolment form
3. Complete your program details as follows: (see example page 5)
   - Where it asks for Student ID print your student number (pre-printed at the front of the enrolment form-left hand side box).

   STUDENT ID NUMBERS: As a result of moving to the PeopleSoft system, additional Student ID numbers have been created and your Peoplesoft number is shown on the front of the enrolment form (right hand side box). This is the ID number you will be using when the university fully implements the Student Administration system in Peoplesoft. Both student ID numbers have been noted in the PeopleSoft system and your record will be identified using either ID number. You should however keep a record of both ID numbers for future reference.

   - Tick the appropriate career eg Bachelor program = Undergraduate, Grad. Dip or Grad. Cert. = Postgraduate coursework, etc
   - Indicate your Program of study eg B. Arts, B. Engineering, B.Science, etc. (Refer to the front of the form at the bottom)
   - Indicate your Plan of specialised study if applicable eg B.Arts (Cult.St.), B. E. (Chem.), (Refer to the front of the form at the bottom)
   - Indicate the term and year when you expect to complete your Program(s) eg sem 1 2001
   - Indicate the terms, modes and units for each Course enrolment

   Print accurately the Course code in the ‘Catalogue No.’ column
   Print accurately the Course name in the ‘Course Description’ column
   The remaining columns of your enrolment form must not be completed at this stage
   Ignore all columns to the right of the column headed “units.”
Example:

STUDENT ID ________________

To facilitate data entry PRINT all courses in Term order eg; for each Program print all semester 1 courses together, all semester 2 courses together, all trimester 1 courses together, etc.

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<td>Psychology 1</td>
<td>11111</td>
<td></td>
<td>T</td>
<td>1</td>
<td>11112</td>
<td>11113</td>
<td>P</td>
<td>11114</td>
<td>11113</td>
<td>P</td>
<td>11114</td>
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- A Course Adviser (if applicable) and a faculty/school officer will assist you to complete the course details

4. Sign and date the enrolment form

5. Your Course Adviser (if applicable) should then sign the enrolment form.

6. Lodge your enrolment form with your faculty/school for authorisation.

7. You will receive a signed ‘Authority to Collect a University Card’ form which is to be presented at the temporary location of the Card Centre, Level 5, Union Building.

Enrolment Clearance

Enrolments that cannot be finalised for academic or administrative reasons have to be processed provisionally. You are advised to take appropriate action to clear your provisional enrolment as stated by the Faculty Registrar, School Registrar, School Executive Officer or the Administrative Services Branch.

Enrolment clearance - (Academic) may be required if your enrolment is dependent on the fulfilment of specified academic requirements eg transfer credit (formerly known as ‘status’). Faculty/school officers authorising your enrolment will flag this on your enrolment form as appropriate. All enrolments accepted provisionally must receive Enrolment Clearance issued by the faculty/school.

Enrolment clearance - (Administrative) may be required if the Enrolments Office requires additional information from you or if your enrolment is incomplete. You are advised to take appropriate action to clear your enrolment at the Student Centre.

NOTE: In the very near future you will be asked to enrol in the manner shown below. In most cases you will be required to indicate one component and class number per course. In other cases you will need to specify each component and class number if there is a choice of classes. Most courses will not include class preference options.

STUDENT ID ________________

To facilitate data entry PRINT all Courses in Term order eg; for each Program print all semester 1 courses together, all semester 2 courses together, all trimester 1 courses together, etc.

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<tr>
<td>F</td>
<td>Beginners Bridge Building</td>
<td>1006</td>
<td></td>
<td>I</td>
<td>3</td>
<td>L</td>
<td>11339</td>
<td>T</td>
<td>11111</td>
<td>11112</td>
<td>P</td>
<td>11113</td>
<td>11114</td>
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GLOSSARY

The following is a guide to assist you to complete your enrolment form and understand terms being used already. It is arranged in the order the terminology appears on the enrolment form.

Career - The grouping of academic work undertaken by a student. Careers offered are Undergraduate, Postgraduate Coursework, Postgraduate Research or Non Award.

Academic Program - The primary award in which you are registered for study. Eg Bachelor of Engineering, Bachelor of Arts, Doctor of Philosophy etc.

Academic Plan - The area of specialisation within an Academic Program which defines the degree you receive on graduation. Eg B.E.(Chemical Engineering), B.A.(Cultural Studies), etc.

Term - A period of time within an Academic Year in which Classes are presented. Eg Sem1 = Semester 1, S = Summer, T1 = Trimester 1, etc.
**Subject Area** - A specific area of teaching offered by the University.  
Eg English, Physics.

**Catalogue Number** - A 4 digit code identifying the subject area, level and campus.

**Course Description** - A syllabus item offered by the University.

**Mode (of attendance)** - Specifies your mode of attendance.  
Eg I = Internal, E = External, M = Multimodal.

**Units** - Courses are assigned a unit value.

**Component** - The different teaching activities within a course.  
Eg L = Lecture, T = Tutorial, P = Practical, S = Seminar, etc.

**Class** - The specific gatherings of students to undertake particular components. Details may include day, time, place and instructor.

********************************************************

**Offering** - Assigned to a course and signifies where a course is offered eg; a different campus or within a different career.

**Academic Group** - The department/faculty/school that administers the Programs and Courses.

**Academic Organisation** - The faculty/school that teaches the Programs and Courses.
• READ your ‘HECS, Your questions Answered 2001’ booklet first

PLEASE complete your HECS form as shown below in CAPITAL LETTERS
• Your Name: please print your name as shown on your enrolment form.
• The name of your program can be obtained from your SATAC offer letter
• Write in the Tax File Number (if applicable)
• Choose your Payment Option by placing a tick in one of the boxes as shown in the example below

Example

Department of Employment, Education, Training and Youth Affairs

Higher Education Contribution Scheme (HECS)
Payment Options Declaration Form
Please use a biro and write clearly in CAPITAL LETTERS. You must complete Parts A, B and C.

| Part A - You MUST read the instructions on the reverse before completing this form |
|---|---|
| 1 Your surname | BLOGGS |
| 2 Given names | JOE |
| 3 Date of birth | 11 / 11 / 11 |
| 4 Sex | Male ☑ Female ❌ |
| 5 Name of your higher education institution | UNIVERSITY OF ADELAIDE |
| 6 Student ID | 111111X |
| 7 Name of course | B. ARTS |
| 8 This form is to take effect from | Semester 1 Year 2000 |
| 9 Give your Tax File Number if you intend to DEFER all or part of your HECS contribution, or if you want to AUTHORISE your institution to defer all or part of your HECS contribution for a semester if you fail to make a payment by the census date for that semester. |

WARNING: As required by the Higher Education Funding Act 1988 you must either pay up front or give your Tax File Number (TFN) by the census date, or your enrolment will be cancelled.

If you cannot quote your TFN at enrolment, you should immediately obtain your TFN, or a certificate from the ATO stating that you have applied for one, and provide it to your institution by the census date. (Please note: Certificates will only be provided in the last 10 days prior to the census date.) Your TFN is not held by DETYA, but is provided to the ATO which will protect it from misuse.

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<th>Part B</th>
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<tr>
<td>10 Declaration…..</td>
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<tr>
<td>Signature</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>Part C - For information of enrolling institution only</th>
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</thead>
<tbody>
<tr>
<td>11 In what way do you presently intend to pay your HECS contribution?</td>
</tr>
<tr>
<td>Full Up Front (You only need to pay 75% of your contribution)</td>
</tr>
<tr>
<td>Deferred (You must provide a Tax File Number or a certificate from the ATO by the census date)</td>
</tr>
<tr>
<td>Do you wish to make a Partial Up Front payment? Yes ☑ No ❌</td>
</tr>
<tr>
<td>12 Lodging your form</td>
</tr>
<tr>
<td>Return this form to your higher education institution’s student administration when completed.</td>
</tr>
</tbody>
</table>
PRE-ENROLMENT TALKS
Please refer to your Student Guide and Timetable booklet, pages 8-10 for dates, times and locations.

ENROLMENT DAY
Where To Go
The North-South Dining Room on Level 4 of the Student Union Building.
NB: Enrolments will take place in the North Dining Room only on 13 February

When & What To Do
• Please attend on the day and between the times specified for your program as follows:
  Tuesday 30 January 9.00-1.00pm
      Advanced Diploma in Horse Husbandry and Management
      Diploma in Agricultural Production
      Diploma in Natural Resource Management
      Bachelor of Natural Resource Management
      Bachelor of Natural Resource Management Honours
      Bachelor of Rural Enterprise Management
  Tuesday 30 January, 2.00-5.45pm
      Bachelor of Agriculture
      Bachelor of Agriculture (Honours)
      Bachelor of Food Technology and Management
      Bachelor of Wine Marketing
  Wednesday 31 January 9.00-5.45pm
      Bachelor of Agricultural Science
      Bachelor of Agricultural Science (Honours)
      Bachelor of Environmental Science
      Bachelor of Environmental Science (Honours)
• Check and complete the information in the Personal Details and Statistical Sections of your enrolment form and complete and sign your HECS form. Use the list below to help you select an appropriate internal mail box.
• A Course Adviser will assist you to complete the course details on the back of the form. You and the Course Adviser should then sign the form.

******************************************************************************
Tuesday 13th February (ONLY for students who receive a SATAC offer in February).

Internal Mail Box
An internal mail box address must be selected and annotated on your enrolment form.
First year Bachelor of Agricultural Science/Environmental Science/Food Technology and Management students

    SM39 ZOOLOGY, Jordan Building

Bachelor of Wine Marketing and second, third and fourth year Bachelor of Agricultural Science students

    SM01 WAITE CAMPUS

Students in programs based at the Roseworthy Campus

    SM60 ROSEWORTHY CAMPUS

Bachelor of Environmental Management students can nominate either SM39 if undertaking courses at North Terrace or SM60 for study at the Roseworthy Campus.

Authorisation & Lodging Your Enrolment Form
Your enrolment form will be checked, authorised and retained by the faculty office. You will then be issued with an 'Authority to Collect a University Card' form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).
PRE-ENROLMENT TALKS
Thursday 30th January at 10:00am in the Forum, Level 5, Architecture Building – for all courses offered in Level I of the Bachelor of Design Studies program.
Please refer to your Student Guide and Timetable booklet, pages 8-10 for dates, times and locations.

ENROLMENT DAY
When
Wednesday 31st January

******************************************************************************

Tuesday 13th February (ONLY for students who receive a SATAC offer in February).

Where To Go
Architecture Enrolment Centre, Level 4, Architecture Building

What To Do
Commencing students in the School of Architecture, Landscape Architecture and Urban Design in 2001 must enrol on Wednesday 31st January. You should complete your enrolment form as far as possible before attending the Architecture Enrolment Centre on Level 4 of the Architecture Building. The Course Adviser and/or School Executive Officer will then check your enrolment form and answer any questions you may have. Course information and an updated timetable for Design Studies courses will be provided at the Pre-enrolment Talk.

As part of the process for allocating students to appropriate tutorial classes, all new B.Des.St. students will be given a Questionnaire at the Pre-enrolment Talk (30th January). This form must be completed and returned to the School Executive Officer at the time of enrolment.

Students taking courses taught by the School of Architecture, Landscape Architecture and Urban Design will be allocated automatically to tutorials in those courses after the enrolment process has been completed. Tutorial lists will be displayed in the School foyer during Orientation Week.

In the first-year, a student's normal full-time load will comprise 18-points of compulsory courses and 6-points of elective courses. The electives may be selected from a small range of courses offered by the School of Architecture, Landscape Architecture and Urban Design or from a wide selection available through other Schools and Faculties at the University. It is possible to complete a second major sequence through the elective course stream. Details of possible elective streams which may be of particular interest to students in the B.Des.St. program will be provided at the Pre-enrolment Talk. However, choices will not be restricted to these suggestions and students are advised also to go to pre-enrolment talks in other programs for more detailed information on the courses which appeal to them.

Students should note that arranging their timetable is their own responsibility. Part of the process of selecting elective courses is to make sure that you do not have any timetable clashes. Consult your copy of the Student Guide and Timetable. [However, you should note that these timetables were printed towards the end of 2000 and are subject to change - refer pg. 2]

Internal Mail Box
An internal mail box address must be selected and annotated on your enrolment form.
SMO4 - ARCHITECTURE

Authorisation & Lodging Your Enrolment Form
B.Des.St. students - see Course Adviser and School Executive Officer
Grad.Dip.Des.St. and G.Dip.Des.St.(Land.) students – see School Executive Officer
B.Arch. and B.L.Arch. students – see School Executive Officer
Other Postgraduate Coursework awards - see School Executive Officer

Your enrolment form will be checked, authorised and retained by the school office. You will then be issued with an ‘Authority to Collect a University Card’ form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).
ENROLMENT DAY

when
Tuesday 30 or Wednesday 31 January 2001

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Tuesday 13th February (ONLY for students who receive a SATAC offer in February).

Where To Go
School of Commerce
Ground Floor
Security House
233 North Tce
(Security House is across the road from the main University campus)
-Follow the signs to Room G10-

What To Do
When you arrive at the School of Commerce you will be required to:
• fill in your enrolment form (refer to the Bachelor of Commerce Handbook for course information)
• complete your HECS form
• consult with a Course Adviser about your choice of courses if you wish
• have your form checked and signed by an authorised staff member from the School.

There will be a sign directing you to the ‘Course Advice’ desk, but course advice is optional. If you do not require course advice proceed directly to the ‘Enrolment Check’ desk.

Internal Mail Box
An internal mail box address must be selected and printed on your enrolment form.
SM13

Authorisation & Lodging Your Enrolment Form
Your enrolment form will be checked, authorised and lodged at the ‘Enrolment Check’ desk. You will then be issued with an ‘Authority to Collect a University Card’ form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).

Dental School
Information about the School is available on website: http://www.health.adelaide.edu.au/

PRE-ENROLMENT TALKS
As the B.D.S. and the Dip.Dent.Ther. are fixed programs, there are no pre-enrolment talks for these programs.

ENROLMENT DAY
When & Where To Go
On the morning of Monday January 29, you should bring your enrolment form to the Dental School Office, located on the third floor of the Medical School South (adjacent to the Dental School).

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Tuesday 13th February (ONLY for students who receive a SATAC offer in February).

What To Do
On the day, bring your form and all will be explained. Please check the front of the form for accuracy of the data recorded, but do not mark the back of the form.

If you are unable to attend on Enrolment Day, please contact Amanda Hawtin in the Dental School Office on 08 8303 5256 so that alternate arrangements may be made.

Internal Mail Box
An internal mail box address must be selected and annotated on your enrolment form. For B.D.S. students, your internal mailbox (SM12 Dental School) is located in the student common room in the basement of the Adelaide Dental Hospital. For Dip Dent Ther students, the internal mailbox (SM41 Dental School Office) is located at Somerton Park.

Authorisation & Lodging Your Enrolment Form
For B.D.S. and Dip.Dent.Ther. students, the enrolment form needs to be authorised by Amanda Hawtin, Dental School. Authorisation will take place in the Dental School Office on January 29.

Your enrolment form will be checked, authorised and retained by the School office. You will then be issued with an 'Authority to Collect a University Card' form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).

School of Economics

Information about the School is available on website: http://www.adelaide.edu.au/econ/

PRE-ENROLMENT TALKS
The Pre-enrolment talk will be held on Thursday 25 January. Please refer to your Student Guide and Timetable booklet, pages 8-10 for dates, times and location.

ENROLMENT DAY

When

Students enrolling into one of the following programs should enrol on Tuesday 30 January:
* Bachelor of Finance
* Bachelor of Finance/Bachelor of Science (Mathematical and Computer Sciences)
* Bachelor of Economics/Bachelor of Finance

Students enrolling into one of the following programs should enrol on Wednesday 31 January:
* Bachelor of Economics
* Bachelor of Economics (International Agricultural Business)

*Students enrolling into Bachelor of Economics or the Bachelor of Finance with Engineering will be enrolling with the School of Engineering and should consult the Engineering section in this guide.

Tuesday 13th February (ONLY for students who receive a SATAC offer in February).

Where To Go
Room LG14, Napier Building.

What To Do
You will need to bring:
- your enrolment form
- your SSABSA Year 12 Certificate
- your Tax File Number (if you do not have a TFN you can apply for one through the Taxation Office)
- tertiary results (if applicable)

When you arrive at the School of Economics you will be required to:
- fill in your enrolment form (refer to the School of Economics Handbook and University Handbook of Academic Programs Part 1 for course information)
- complete your HECS form
- consult with a Course Adviser about your choice of courses if you wish
- have your form checked and signed by an authorised staff member from the School.

Internal Mail Box
An internal mail box address must be selected and annotated on your enrolment form.
SM13 Economics

Authorisation & Lodging Your Enrolment Form
Your enrolment form will be checked, authorised and retained by a member of the school office staff in Room LG14, Napier Building. You will then be issued with an ‘Authority to Collect a University Card’ form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).

The Elder Conservatorium-School of Performing Arts

Information about the School is available on website: http://www.pa.adelaide.edu.au/

PRE-ENROLMENT TALKS
A pre-enrolment talk will be held at 11am on 30 January 2001 in Elder Hall. Bachelor of Music, Bachelor of Music/Bachelor of Arts and Diploma in Music students should attend.
AURAL TEST
Please note that an Aural test has been scheduled for all new students enrolling in either Level I or II of the Bachelor of Music, Bachelor of Music/Bachelor of Arts, Diploma in Music or Diploma in Music Jazz programs. The test will be held at 10am on 13 February 2001 in Elder Hall.

ENROLMENT DAY

When

31 January
B.Mus.(new), Dip.Mus., Dip.Mus.Jazz 10 am - 2.00 pm
B.Mus.(Hons.), Grad.Dip.Mus. 10 am - 2.00 pm

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Tuesday 13th February (ONLY for students who receive an offer in January or February).

B.Mus.(new), Dip.Mus., Dip.Mus.(Jazz) 10 am - 2.00 pm
B.Mus.(Hons.), Grad.Dip.Mus. 10 am - 2.00 pm

Where To Go
Please proceed to the School of Performing Arts Enrolment Centre in Bishop Hall, Lower Ground Floor, Elder Conservatorium.

What To Do
When you arrive at the Performing Arts Enrolment Centre you will be required to:
- collect a copy of the Music Program Leaflet
- fill in your enrolment form
- complete your HECS form (if necessary)
- consult with a Course Adviser about your choice of courses
- consult with the School Executive Officer
- have your form checked before lodging it at the Check Desk.

Before Filling in Your Form
Please read these instructions, check your courses carefully and consult the timetable before completing your enrolment form.

Personal Details:
Check the details and amend or add items as required (refer page 4).

Add Student Mail Box details by entering one of the following:

<table>
<thead>
<tr>
<th>Program</th>
<th>Code</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jazz and Level II and III Composition students</td>
<td>SM 50</td>
<td>City Campus</td>
</tr>
<tr>
<td>Classical Music</td>
<td>SM 15</td>
<td>Elder Conservatorium</td>
</tr>
</tbody>
</table>

This is where your internal mail box will be located. You should check it several times a week.

Enrolment Details

Course Quotas
Course quotas have been imposed due to constraints on staffing or equipment or accommodation. Enrol in the course you wish to take. You will be informed if you are unsuccessful. The courses with quotas are indicated on the Music Program Leaflet you will collect at enrolments.

1. Ascertain your enrolment details.

If you are enrolled full time in the Diploma in Music, the Diploma in Music (Jazz), the Jazz stream or Level II or III of the Composition stream of the B. Mus.(New), please see Prescribed Courses below.

Consult your Music Program leaflet (available as you enter the room) or copies of the Calendar. Select the courses you wish to take. Check the timetable to ensure there are no clashes.

2. Enter the details on the form:

Tick the relevant career box and enter the relevant program abbreviation from the table below:

<table>
<thead>
<tr>
<th>Program</th>
<th>Career</th>
<th>Program Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diploma in Music</td>
<td>UG</td>
<td>Dip Mus</td>
</tr>
<tr>
<td>Diploma in Music (Jazz)</td>
<td>UG</td>
<td>Dip Mus (Jazz)</td>
</tr>
<tr>
<td>Bachelor of Music (New)</td>
<td>UG</td>
<td>B Mus (New)</td>
</tr>
<tr>
<td>Bachelor of Music (Honours)</td>
<td>UG</td>
<td>B Mus (Hons)</td>
</tr>
<tr>
<td>Graduate Diploma in Jazz Performance</td>
<td>PG Coursework</td>
<td>Grad Dip Jazz Perf</td>
</tr>
</tbody>
</table>
• Advise when you are likely to complete all of the requirements of your degree or diploma by adding either term 1 or 2 and the year of completion
• Indicate the term (1 or 2) or full year (F) in which the course is available (Check the Music Program Leaflet)
• Provide the catalogue numbers (Check the Music Program Leaflet)
• Provide the course descriptions (Check the Music Program Leaflet)
• Enter I in the Mode column
• Enter the unit value of each of the courses (Check the Music Program Leaflet)

**PRESCRIBED COURSES**
(Refer to Step 1 above)

There are special enrolment arrangements which allow you to enter an abbreviated code to enrol if you are enrolled **FULL TIME** in any of the following programs:
• Diploma in Music
• Diploma in Music (Jazz)
• B Mus (New) – Jazz or Level II and III of the Composition streams only

**Diploma in Music (Jazz)**

If you are a **FULL TIME Dip Mus (Jazz)** student, enter one of the following when filling in the enrolment details on your enrolment form:

<table>
<thead>
<tr>
<th>Catalogue No</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST YEAR</td>
<td></td>
</tr>
<tr>
<td>1B</td>
<td>Level 1 Group - Commencing stream</td>
</tr>
<tr>
<td>SECOND YEAR</td>
<td></td>
</tr>
<tr>
<td>2B</td>
<td>Level 2 Group - Commencing stream</td>
</tr>
</tbody>
</table>

**Diploma in Music**

If you are a **FULL TIME Dip Mus** student, enter one of the following when filling in the enrolment details on your enrolment form:

<table>
<thead>
<tr>
<th>Catalogue No</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST YEAR</td>
<td></td>
</tr>
<tr>
<td>Performance stream</td>
<td>Level 1 Core – Performance stream and choose a 2-unit elective course from clause 6.7.9 of the Specific Program Rules.</td>
</tr>
<tr>
<td>Music Studies stream</td>
<td>Level 1 Core – Music Studies stream and choose one 6-point course from the BA and a 2-unit elective course from clause 6.7.9 of the Specific Program Rules.</td>
</tr>
<tr>
<td>SECOND YEAR</td>
<td></td>
</tr>
<tr>
<td>Performance stream</td>
<td>Level 2 Core – Performance stream and choose either Music Theory I or Music Theory II</td>
</tr>
<tr>
<td>Music Studies stream</td>
<td>Level 2 Core – Music Studies stream and choose one 6-unit course from the BA and a 2-unit elective course from clause 6.7.9 of the Specific Program Rules.</td>
</tr>
</tbody>
</table>

**Bachelor of Music (New)**

**Jazz or Composition Students**

If you are a **FULL TIME B.Mus.(New)** student majoring in Jazz or Composition, enter one of the following when filling in the enrolment details on your enrolment form:

**Composition**

<table>
<thead>
<tr>
<th>Catalogue No</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECOND YEAR</td>
<td></td>
</tr>
<tr>
<td>Composition stream</td>
<td>Level 2 Core – Composition stream and choose courses from clause 6.7.9 of the</td>
</tr>
</tbody>
</table>
THIRD YEAR
Composition stream 3A
Level 3 Core – Composition stream and choose courses from the Calendar according to clause 6.7.9 of the Specific Program Rules.

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Jazz**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST YEAR</td>
<td>1B</td>
<td>Level 1 Group – Jazz Stream</td>
</tr>
<tr>
<td>SECOND YEAR</td>
<td>2B</td>
<td>Level 2 Group – Jazz Stream</td>
</tr>
<tr>
<td>THIRD YEAR</td>
<td>3B</td>
<td>Level 3 Group – Jazz Stream</td>
</tr>
</tbody>
</table>

2. Academic Program Adviser

Have the Academic Program Adviser sign the enrolment form. If you are a classical music student you will have to consult two Academic Program Advisers, one from the “Music Studies” discipline and one from the Classical Performance staff.

Academic Program Advisers are available to help you in your course choice. Each discipline has Academic Program Advisers. The Academic Program Advisers are listed on the noticeboard outside the Elder Office and in the Student Guide.

**Authorisation & Lodging Your Enrolment Form**

Proceed to the School Executive Officer to have the form processed and authorised. Your enrolment will be made provisional if there are any special academic applications such as taking a course for a third time or spreading the work for a course over two years. You will be notified in writing of the outcome of your application. You should then lodge your completed enrolment form with the School Executive Officer. You will then be issued with an ‘Authority to Collect a University Card’ form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).

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**School of Engineering**

Information about the School is available on website: [http://www.eng.adelaide.edu.au/](http://www.eng.adelaide.edu.au/)

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**JANUARY**

**PRE-ENROLMENT TALKS**

There will not be any pre-enrolment talks for the Bachelor of Engineering programs as these are set programs at first-year. However, students planning to combine Engineering with another program are advised to attend the relevant talks for information on those programs. Please refer to your Student Guide and Timetable booklet, pages 8-10 for dates, times and locations.

**ENROLMENT DAY**

Students accepted into the Bachelor of Engineering program or any combined program with Engineering will be sent detailed enrolment instructions separately by the School of Engineering. However, some brief details are given below.

**When & Where To Go**

Engineering enrolments will be held in Room S127 Engineering South Building at the following times. It is very important that you attend at the specified time. If you are unable to do so, you may enrol at another time on either the 29th or 30th but you may encounter delays. Please bring with you the items listed on page 1 of this booklet.

- **Engineering (Chemical)** (including students with a reserved place in Law) 9am 29 January
- **Engineering (Chemical)** combined with Arts, Economics, Finance, Mathematical & Computer Sciences or Science 10am 29 January
- **Engineering (Civil)** (including students with a reserved place in Law) 11am 29 January
- **Engineering (Civil)** combined with Arts, Economics, Finance, Mathematical & Computer Sciences or Science 12noon 29 January
- **Engineering (Civil & Environmental)** (including students with a reserved place in Law) 1pm 29 January
- **Engineering (Civil & Environmental)** combined with Arts, Economics, Finance, Mathematical & Computer Sciences or Science 2pm 29 January
- **Engineering (Computer Systems)** (including students with a reserved place in Law) 3pm 29 January
- **Engineering (Computer Systems)** combined with Arts, Economics, Finance or Mathematical & Computer Sciences 4pm 29 January
Engineering (Electrical & Electronic) (including students with a reserved place in Law) 9am 30 January
Engineering (Electrical & Electronic) combined with Arts, Economics, Finance, Mathematical & Computer Sciences or Science 10am 30 January

Engineering (Information Technology and Telecommunications) (including students with a reserved place in Law) 11am 30 January
Engineering (Information Technology and Telecommunications) combined with Arts, Economics, Finance or Mathematical & Computer Sciences 12noon 30 January

Engineering (Mechanical) (including students with a reserved place in Law) 2pm 30 January
Engineering (Mechanical) combined with Arts, Economics, Finance, Mathematical & Computer Sciences or Science 3pm 30 January

Engineering (Mechatronic) (including all combined programs) 4pm 30 January

What To Do
Detailed instructions on how to complete your enrolment form will be sent to you. This information may also be accessed at: http://www.eng.adelaide.edu.au/enrolment/. In addition, staff will be available in Room S127 to assist you at the times specified above.

Authorisation & Lodging Your Enrolment Form
Your enrolment form will be checked, authorised and retained by the School of Engineering. You will then be issued with an ‘Authority to Collect a University Card’ form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).

FEBRUARY
Students who receive a SATAC offer in the February round of offers should enrol on 13 February from 9am-1pm. Please come to Room S127 Engineering South Building where detailed information to assist with your enrolment will be available. Information will not be posted out for the February round.

Faculty of Humanities and Social Sciences
Information about the Faculty is available on website: http://chomsky.arts.adelaide.edu.au/arts-web/

PRE-ENROLMENT TALKS
Pre-enrolment talks will be held on 24 and 25 January. Please refer to your Student Guide and Timetable booklet, pages 8-10 for times and locations.

ENROLMENT DAY
Where To Go
Napier Building Lecture Theatre 102

When & What To Do
You should come on the day allocated to your surname below to have your enrolment approved by an Enrolment Officer:

<table>
<thead>
<tr>
<th>Surname</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-C</td>
<td>Monday 29 January</td>
<td>9.00am-1.00pm</td>
</tr>
<tr>
<td>H-L</td>
<td>Tuesday 30 January</td>
<td>9.00am-1.00pm</td>
</tr>
<tr>
<td>Q-S</td>
<td>Wednesday 31 January</td>
<td>9.00am-1.00pm</td>
</tr>
<tr>
<td>D-G</td>
<td>Monday 29 January</td>
<td>1.30pm-5.30pm</td>
</tr>
<tr>
<td>M-P</td>
<td>Tuesday 30 January</td>
<td>1.30pm-5.30pm</td>
</tr>
<tr>
<td>T-Z</td>
<td>Wednesday 31 January</td>
<td>1.30pm-5.30pm</td>
</tr>
</tbody>
</table>

Tuesday 13th February (ONLY for students who receive a SATAC offer in February).

A full-time study load is 12 points, or 4 Level I courses, per semester but you are eligible for a full-time University Card and to apply for Youth Allowance if you are enrolled in 9 points, or 3 Level I courses per semester. You may undertake up to 12 points at Level I from another faculty or university.

You need to consult the Faculty of Humanities and Social Sciences Handbook for course information.

Internal Mail Box
An internal mail box address must be selected and annotated on your enrolment form.

Authorisation & Lodging Your Enrolment Form
Your enrolment form will be checked, authorised and retained by the School office in Napier 102. You will then be issued with an ‘Authority to Collect a University Card’ form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).

**PRELIMINARY CLASSES**

The aim of preliminary classes is to help you make the most of the courses in which you enrol. Please refer to the ‘Orientation Week preliminary Classes’ booklet included with your enrolment package. It is also available at the Student Centre on Level 5, Union Building from 29 January.

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**Law School**


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**PRE-ENROLMENT TALKS**

Thursday 25th January. Please refer to your Student Guide and Timetable booklet, pages 8-10 for times and locations.

**ENROLMENT DAY**

When

Monday 29th to Wednesday 31st January

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Tuesday 13th February (ONLY for students who receive a SATAC offer in February).

*Where To Go & What To Do*

A LL.B Handbook will be mailed out prior to enrolment. Using the LL.B Handbook as a guide complete your enrolment form and then proceed to Room 1.18 of the Ligertwood Building for your School Check.

*Internal Mail Box*

An internal mail box address must be selected and annotated on your enrolment form.

*Authorisation & Lodging Your Enrolment Form*

Your enrolment form will be checked, authorised and retained by the School office. You will then be issued with an ‘Authority to Collect a University Card’ form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).

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**School of Mathematical and Computer Sciences**

*Information about the School is available on website: [http://www.maths.adelaide.edu.au/home.html](http://www.maths.adelaide.edu.au/home.html)*

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**PRE-ENROLMENT TALKS**

Monday 29 January. Please refer to your Student Guide and Timetable booklet, pages 8-10 for dates, times and locations. Students enrolling in double degree programs with B.Sc.(Ma.&Comp.Sc.) are encouraged to attend the mathematics and computer science discipline talks on 29 January.

**ENROLMENT DAYS**

Where To Go

Room GO3, Ground Floor, Mathematics Building

**When To Enrol**

Students intending to enrol in any of the programs listed below must do so on the specified date and time

**Undergraduate**

<table>
<thead>
<tr>
<th>Course</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Science in the School of Mathematical and Computer Sciences</td>
<td>30 Jan</td>
<td>9.00-5.00</td>
</tr>
<tr>
<td>B.Sc.(Ma.&amp;Comp.Sc.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor of Computer Science</td>
<td>31 Jan</td>
<td>9.00-5.00</td>
</tr>
<tr>
<td>B.Comp.Sc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mathematical and Computer Sciences (Honours)</td>
<td>29 Jan</td>
<td>9.00-5.00</td>
</tr>
<tr>
<td>B.Sc.(Ma.&amp;Comp.Sc) (Hons.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Computer Science (Honours)  29 Jan  9.00-5.00
B.Comp.Sc.(Hons.)

Finance/Mathematical and Computer Sciences  30 Jan  9.00-5.00
B.Fin./B.Sc.(Ma.&Comp.Sc.)

Information Science (re-enrolling students)  30 Jan  9.00-5.00
B.Inf.Sc.

Cross-Institutional Ma.&Comp.Sc.(C-I) and  31 Jan  1.00-5.00
Non-Award Ma.&Comp.Sc.(N-A)

Postgraduate
All Graduate Certificates and Graduate Diplomas  31 Jan  1.00-4.00
All Masters by Coursework
M.App.Sc.(Com.), M.Math.Sc., M.Comp.Sc.*  31 Jan  1.00-5.00

* M.Comp.Sc. will receive further information on enrolment times and procedures from Graduate Studies.

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Tuesday 13th February (ONLY for students who receive a SATAC offer in February).

ENROLMENT

What To Do
Complete your enrolment form in accordance with the instructions provided in the front section of this booklet.

Note:  Student Mail Box Code.  The University operates an internal mail system using pigeonhole locations for each student.  Students enrolled in programs offered by this School usually nominate one of the following locations:
SM03 Mathematics Building
SM11 Computer Science

Enrolment Details
Level I compulsory courses
Bachelor of Science (Mathematical and Computer Sciences)
either  9786 Mathematics I* or  3617 Mathematics IM*

Bachelor of Computer Science
9276 Computer Science I AND either  9786 Mathematics I*
or  3617 Mathematics IM*

* A Course Adviser will discuss with you which of these is appropriate for you.

Choosing your elective courses
A Course Adviser will assist you in choosing your electives on the day of enrolment but you should give some thought to the courses you wish to study prior to enrolment day.  The School of Mathematical and Computer Sciences will send all students enrolling in the B.Sc.(Ma.&Comp.Sc.) and B.Comp.Sc. a copy of the School's Handbook as a guide to selecting courses.  Information about programs, courses and the semester(s) in which courses are offered is also available in the University Calendar.  The Calendar contains the Specific Program Rules for each program as well as the individual course syllabuses.  The Calendar is accessible on the web at: http://www.adelaide.edu.au/Calendar/.  Copies of the Calendar may also be purchased from Unibooks bookshop.

Authorisation & Lodging Your Enrolment Form
Students other than those enrolling in an Honours program and some postgraduate programs must have their enrolment forms signed by a Course Adviser and the School Registrar each of whom will be available in Room G03.  Your enrolment form will be retained by the School office.  An 'Authority to Collect a University Card' form will subsequently be issued to you which you should take to the Card Centre, Level 5 in the Union Building (follow the steps on page 4 of this booklet).

Medical School
Information about the School is available on website: http://www.health.adelaide.edu.au/

PRE-ENROLMENT TALKS
For Bachelor of Health Sciences ONLY, Tuesday 30 January, 2001, 3pm, Room S127, 1st Floor, Medical School South Wing.

ENROLMENT DAY
When
Medicine - M.B., B.S. Tuesday 30 January 2001 9am - 1pm
NB: If a proxy enrolment is made it will be provisional. To confirm the enrolment the student will have to report to the Health Sciences Admissions and Enrolment Officer on Monday 19 February, the first day of Orientation Week. Failure to do this will release the place in the Medicine program for filling by another applicant.
Health Sciences - B. Health Sc., Wednesday 31 January, 2001 9am -1pm & 2pm - 5pm

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Tuesday 13th February (ONLY for students who receive a SATAC offer in February)  9am - 1pm

Where To Go
Medicine, Health Sciences: Consult the Notice Board in the foyer of the Medical School main entrance, Frome Road, Adelaide.

Enrolment Details
Medicine: Three quarters of your enrolment is fixed and there will be a sticky label to use at the Medical School enrolment centre. You will need to decide on the elective course(s) (one full year or one first and one second semester course) you wish to undertake.
Health Sciences: The program code for the Bachelor of Health Sciences is: 592 B.Health. Sc. There are two compulsory First year courses:
3637 Human Biology I and 7183 Public Health I
You will need to consult the Health Sciences Information Book and the University Calendar to decide on the elective courses you wish to undertake.

What To Do
Medicine, Health Sciences: -
A) Prior to Enrolment Day - check and complete the information in section 1 & 2 of the enrolment form and complete and sign your HECS form.
B) On Enrolment Day -
   i) Come to the Medical School enrolment centre bringing with you items listed on page 1 of this booklet.
   ii) Enter your program details - there will be sticky labels for Medicine and Health Sciences for programs and compulsory course details for
   iii) Enter your compulsory courses - you may use the sticky labels provided.
   iv) Elective courses
       Medicine - complete the elective course preference form. Enter your first preference full year or semester courses on the enrolment form.
       Health Sciences - Enter the elective courses you wish to undertake on your enrolment form and then discuss your choice with a Course Adviser.
   v) Enter your student number in the boxes at the top of the Enrolment Details section.
   vi) Sign the Declaration at the bottom of the form
   vii) Obtain the Medical Schools endorsement from Mr Ian Carman or Ms Leanne Cattley.

Internal Mail Box
For Medicine and Health Science students an internal mailbox will be located opposite the lifts on the 1st Floor of the Medical School - South Wing. The code for the Medical School mail location is SM29. A sticky label will be available at the Medical School enrolment centre.

Authorisation & Lodging Your Enrolment Form
Medicine, Health Sciences - Your enrolment form will be checked, authorised and retained by the School office. You will then be issued with an 'Authority to Collect a University Card' form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).

Faculty of Science
Information about the Faculty is available on website: http://science.adelaide.edu.au/

PRE-ENROLMENT TALKS
Students commencing the Bachelor of Science should attend pre-enrolment talks on Monday 29 January in the Union Hall. Check pages 8-10 of the enclosed Student Guide and Timetable for times. Students enrolling in double degree programs with Engineering are encouraged to attend the science discipline talks on 29 January.

ENROLMENT DAYS
The Science Enrolment Centre will be open on 29, 30 and 31 January from 9.00am to 5.30pm in the Little Theatre on the Ground Floor (Level 2) of the Union Building.

Please attend on the day and during the time specified for your program, as follows:
Bachelor of Science - Family names starting with

A-D  30 Jan  9.00-1.00  E-K  30 Jan  1.30-5.30
L-R  31 Jan  9.00-1.00  S-Z  31 Jan  1.30-5.30

Enrolments for these programs will be held on 29 January. The Faculty of Science will post out detailed enrolment instructions for each program soon after you receive your letter of offer from SATAC.

If you are enrolling in a double degree program with Engineering you should follow the enrolment instructions for your engineering program.

PROGRAM ADVICE AND COURSE SELECTION
The Faculty of Science will send all students a copy of the booklet “Pathways to Success” as a guide to selecting your courses. You will also receive detailed instructions on how to complete your enrolment form.

You will discuss your course choices with a Course Adviser when you enrol.

Authorisation & Lodging Your Enrolment Form
Your enrolment form will be checked, authorised and retained by the School office. You will then be issued with an ‘Authority to Collect a University Card’ form and should proceed to the Card Centre, Level 5 in the Union Building (following the steps on page 4 of this booklet).

**FOR STUDENTS WHO RECEIVE OFFERS IN THE FEBRUARY ROUND ONLY**

Bachelor of Science  Bachelor of Science (Biomedical Science)
Bachelor of Science (Exploration Geoscience)  Bachelor of Science (Molecular Biology)
Bachelor of Biotechnology

All students who receive offers to these programs in the February round should enrol on 13 February.
The Science Enrolment Centre will be open from 9.30am to 2.30pm in the Little Theatre on the Ground Floor (Level 2) of the Union Building.

If you are enrolling in a double degree program with Engineering you should follow the enrolment instructions for your engineering program.

You will discuss your course choices with a Course Adviser when you enrol.